

NJHS MEMBER SELECTION PROCESS
ST. MARY'S CATHOLIC SCHOOL CHAPTER

1. The member selection procedure should be determined and approved by the Faculty Council. The selection procedure must be published and available for review by students, faculty, and parents.
2. Candidates must meet minimum requirements before being eligible for consideration:
 - Candidates must have attended the middle school the equivalent of one full semester. Some special exceptions may apply.
 - Membership may be open to qualified second-semester sixth, seventh, and eighth graders.
 - The first criteria, scholarship, requires that candidates must have a cumulative (all subjects) grade point average (GPA) of 93% or better.
 - There shall be no quotas or percentages of members per class can be established.
 - Candidates are considered in the other four criteria: leadership, service, character, and citizenship.
3. Students meeting the academic eligibility requirements will be notified and informed that for further consideration for selection, they must complete the Student Activity Information Form, outlining their accomplishments in the areas of service, leadership, character, and citizenship.
4. All faculty members will also be invited to evaluate and make comments on each candidate. Evaluation will be based on a "four-point" scale on leadership, service, character, and citizenship (Faculty Evaluation Form) which may be averaged (Sum of points divided by number of faculty responders). This method of calculating averages may be used only as an aid by the faculty council in their selection. This method is by no means the only system that will be used in the final selection process; variations may be employed as long as the methodology is fair and impartial.
5. The Student Activity Information Form will also be reviewed by the Faculty Council, along with other verifiable information about each candidate. Any Faculty Council member has the option of interviewing the candidates personally. Candidates who receive a majority vote of the faculty council will be inducted into the chapter.
6. Formal notification of all candidates and their parents should be done in writing. Those who are selected will be notified of the induction date. Those who were not selected should also be informed in writing in a timely and considerate fashion. It is recommended that formal notification of selected and non-selected candidates be made by mail.
7. To finalize the plans for induction, the chapter advisor will verify acceptance of membership, and attendance at the induction ceremony.